



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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February 12th, 2018 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday 12th February 2018

Those Present: - Town Cllrs: B Cooper, I Cooper, M Ferrier, B Healey, F Ivens, V Murphy, P Rathkey, J. Warner, M Westwood, P White.

Public: 8 Press: 0 WCC & SDC: 0 Clerks: 2

Guests: P. Wragg & M McCarthy from SAFAG

Introduction

The Deputy Town Mayor, Cllr. Ian Cooper, welcomed Town Council members, press and public to the February Meeting of Shipston on Stour Town Council (STC) and then invited Phil Wragg & Mike McCarthy to give a presentation on SAFAG's flood work (item 4 on agenda). There followed a slide presentation and explanation of the background to the group's formation, its current projects, achievements to date and future plans. Cllr. I Cooper gave a vote of thanks to the group for their hard work and commitment to flood prevention measures in the Stour Valley area and expressed STC's support.

1 **Apologies for absence** – Cllrs. D Scobie, S Saunders, A Henderson

2 **Acceptance of Apologies - Cllr. Warner proposed acceptance of apologies. Seconded Cllr. Ivens. 9 for, 1 abstention – motion carried.**

3 **Declarations of Interest** – Cllr. Ferrier declared a pecuniary interest in item 10 - Basket Hall.

3b **Dispensations received by Clerk** - none

5 **Previous minutes of the meeting of 8th January 2018**

Cllr. Healey proposed that the minutes of the meeting held on 8th January 2018 be accepted as a true and accurate record. Seconded Cllr. Westwood – unanimously agreed.

6 **Clerk's Report**

Councillors asked that a report by the Speed Watch Group be given at the Annual Town Meeting on 19th April.

7.1 **Reports**

Town Councillors –

The following reports were given:

- Cllr. White reported a water leak outside Horsefair. The clerk's office said that Highways & Severn Trent had been informed and Highways were investigating the appropriate solution.
- Cllr. Westwood said that the new doors at the Townsend Hall, were heavy to manoeuvre. She is compiling a list of projects for CIL money and will present this to the next PWG meeting.
- Cllr. Healey – residents of Queens Avenue had asked if anything could be done to deter people from parking on the grass verges. The Clerk will raise the matter with Highways.
- Cllr. Rathkey – the Emms family approached him about a memorial for Walter. He asked if GPWG could draw up a policy on personal memorials in the town. Cllr. I Cooper asked the Clerk to research other councils' policies in this regard.
- Cllr. Ferrier – an Oldbutt Rd resident had contacted him to express concern that flooding in Oldbutt Rd was caused by the new developments on the Campden Rd. The Clerk will contact Taylor Wimpey.

	<ul style="list-style-type: none"> • Cllr. Murphy was concerned about increasing damage to Campden Rd verges. The Clerk will take it up with Highways. • Cllr. I Cooper – Cllr. Henderson has asked whether STC would like a meeting to discuss the parking survey. To be passed to PWG to consider and brief full council. SWFT will be issuing a press release on land acquired adjacent to the Ellen Badger for hospital expansion. 	
7.2	<p><u>County Council - Cllr J Barker</u></p> <ul style="list-style-type: none"> • Council tax will increase by 2.9% • The future format of the children’s centre is under discussion • The start of work at Portabello has been put back to Summer 2018 • Cllr. Barker asked for requests for dropped kerbs to be sent to her • Change of surgery day to Thursday, 10AM at The George <p><u>District Council – Cllr. C Saint</u></p> <ul style="list-style-type: none"> • SDC has been collecting CIL payments since 1st February 2018. Once Neighbourhood Plan is adopted, Shipston will receive 25% of payments for developments within the Shipston area, with balance put to a twice yearly bid process to include voluntary sector. • 2 planning documents are out for public consultation – Site Allocations Plan & Development Plan Document • Budget to be set in next fortnight. Proposal is for 1% increase to SDC precept. <p>Cllr. Ivens asked Cllr. Barker whether the Food Bank will continue to operate from the Children’s Centre. Cllr. Barker replied that it is hoped so but an alternative site could be the Primary School. Cllr. Barker confirmed that the Children’s Centre is not closing but will operate in a different format.</p> <p><u>SNT Report</u> – no report this month</p> <p><u>Shipston Forum</u> – the March issue will lead on the Ellen Badger</p> <p><u>Neighbourhood Development Plan & Town Design Statement</u> The written reports were noted. Cllr. B Cooper said that the Neighbourhood Plan examiner’s report arrived last week but was not in the public domain yet. Stephen Miles had fact checked it and responded to SDC who have forwarded the response to the examiner.</p> <p><u>Shipston Area Flood Action Group (SAFAG)</u> - no additional report to earlier presentation.</p>	
8	<p><u>Open Forum for Parishioners</u></p> <p>Tricia Duncan expressed her concern at the replacement with hard standing of the green space at the bus stop at the end of Riverway. She asked if the green space could be returned. The Clerk will investigate the reason with Shipston in Bloom.</p> <p>Residents of Oldbutt Rd asked permission to speak after the discussion on land south of Campden Rd at Item 10. Permission was granted.</p>	
9	<p><u>Planning matters – all planning applications can be viewed at: https://apps.stratford.gov.uk/eplanning/</u></p> <p><u>Planning applications - applications discussed by the PWG actioned using standing order: Section 3b(xv)</u></p> <ul style="list-style-type: none"> • 17/03695/REM – land north of Campden Road – reserved matters - details for 143 dwellings. The response to this application was agreed at the previous meeting on 8/1/18. Cllr. Ferrier informed councillors that Taylor Wimpey had replied but he had not finished studying it. • 17/03289/FUL – Unit 9 Shipston Business Village – change of use B2 to D2 Leisure. <u>Cllr. B Cooper proposed support with comments. Seconded Cllr. Healey. Unanimously agreed.</u> • 18/00004/FUL – 27 Furze Hill Road – extensions to all sides of existing, windows and garage. <u>Cllr. B Cooper proposed no representation subject to confirmation that the double garage has been removed from the application. Seconded Cllr. Warner. Unanimously agreed.</u> • DISCN/00436/17 – 17/01306/FUL – 11 Sheep Street – discharge of condition. <u>Cllr. B Cooper proposed support with comments. Seconded Cllr. Westwood. Unanimously agreed.</u> <p><u>New Planning applications</u></p> <ul style="list-style-type: none"> • 18/00193/TREE – 36 Telegraph Street – T1 – Leylandii – fell. <u>Cllr. B Cooper proposed no representation. Seconded Cllr. Healey. Unanimously agreed.</u> • 17/03606/FUL - 13-15 High St – modification to floor plan. <u>Cllr. B Cooper proposed no representation. Seconded Cllr. Westwood. Unanimously agreed.</u> 	

	<ul style="list-style-type: none"> • Cllr. Ferrier raised the discharge of conditions at the Orbit development on London Rd (DISCN/00316/16 & 16/02703/REM). A short discussion followed and the Clerk was asked to arrange a meeting with the developer. • Cllr. B. Cooper informed councillors about 18/00349/TEL28, an information only notification relating to the exchange of two mobile phone antennae at the High School. No discussion took place. <p>Notifications under permitted development order</p> <ul style="list-style-type: none"> • 18/00218/TEL28 – 25 High Street – installation of 1 x DSLAM equipment cabinet – for information only <p>Planning decisions by district or county council</p> <ul style="list-style-type: none"> • 17/03222/AMD – 48 Church Street – approval of non-material – Change to permission • 17/03726/FUL – 10A Green Lane – 2 storey extension – Permission with conditions • 17/03457/TREE – 11 Green Lane – removal leylandii tree – Consent with conditions • 17/03576/LBC & 17/03577/ADV – 19 Sheep Street – replacement oval sign – Consent granted with conditions 	
10	<p><u>Other Planning Matters</u></p> <ul style="list-style-type: none"> • Land south of Campden Road, adjacent to Oldbutt Road Cllr. Ferrier explained that the new site developers, Crest Nicholson, have raised questions about fencing and a footpath between the site and Oldbutt Rd, ownership of the open space, play equipment and the installation of a sewerage pipe. Discussion took place and residents of Oldbutt Rd expressed their concern at flooding of the open space in Oldbutt Rd and access over it. <u>Cllr. B Cooper proposed that the Clerk arrange a meeting of STC, SAFAG, Oldbutt Rd residents and Crest Nicholson to discuss the issues further. Seconded Cllr. I Cooper. Unanimously agreed.</u> • Land adjacent to Basket Hall – It was noted that the proposal has been withdrawn. • SDC Site Allocations Plan Consultation - <u>Cllr. B Cooper proposed accepting the draft letter of response amended to add a reference to overstretched capacity of Shipston infrastructure as a result of approved development applications to date. Seconded Cllr. Ferrier. Unanimously agreed.</u> 	
11	<u>General Purposes Working Group (GPWG)</u> Cllr Iven’s written report was noted.	
11.2	<u>Cllr. Ivens proposed that the Scouts’ request to install outdoor climbing equipment on Gibbons Piece is not permitted because the area is public open space. Seconded Cllr. Westwood. 9 for, 1 abstention – motion carried.</u>	
11.3	A grit bin will be purchased for Tilemans Lane and GPWG will request WCC to add Tilemans Lane to gritting route.	
11.4	A new “P” sign will be purchased and installed at New Street car park. GPWG will arrange a meeting with SDC about management of the car park.	
11.5	<u>Cllr. Ivens proposed that the request from a Stratford Rd resident to move a brick planter one metre to increase exit angle of property be denied because the planters are protecting the grass verge from vehicle damage. Seconded Cllr. Westwood. Unanimously agreed.</u>	
11.6	<u>Cllr. Ivens proposed that any future personal memorial benches should be of a high quality, long-lasting specification, as approved by the Clerk and GPWG and be installed by the town council contractors. Seconded Cllr. Murphy. Unanimously agreed.</u>	
11.7	<u>Cllr. Ivens proposed that the request to move a dog bin on Campden Road be denied. Seconded Cllr. Healey. Unanimously agreed.</u>	
11.8	<u>Cllr. Ivens proposed that the provision of an additional bin at London Road, Sports Club should be the responsibility of the Sports Club. Seconded Cllr. Warner. Unanimously agreed.</u>	
11.9	GPWG will liaise with the headteacher at the primary school about action in respect of the dog fouling on Tilemans Lane.	
11.10	<u>GPWG</u> are looking for appropriate solutions to the dip at the cemetery entrance.	
12	<p>HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP</p> <p>Cllr. I Cooper read out a report from Cllr. Saunders. Susan Lewis is continuing with constructing the museum bid. Sue Walker, formerly of MORI has kindly offered assistance with a survey to demonstrate local support for the initiative. Cllr. Saunders will attend the next FWG meeting to discuss the release of funding for the next stages.</p>	

	<p>Emma Stolwood is continuing with construction of the River Walk bid. Helen Smith of SDC is to send details of options for STC regarding the grant of a licence or lease and any costs.</p> <p>A new batch of tea towels has arrived.</p> <p>The latest selection of possible designs for town entrance signage are to be produced and shown to council.</p>	
13	<u>Communications Working Group (CWG)</u> - no report	
13	<u>Finance Working Group (FWG)</u> - Cllr. I Cooper's report was noted.	
14.3	<u>Cllr. I Cooper proposed awarding a grant of £1,700 representing 50% of Shipston First Responders annual costs, subject to usual STC conditions. Seconded Cllr. Healey. Unanimously agreed.</u>	
14.4	<u>Cllr. I Copper proposed a further drawdown against earmarked Neighbourhood Plan reserves of £1,000. Seconded Cllr. Westwood. Unanimously agreed</u>	
15	<p><u>Financial Matters</u></p> <p>3 additional invoices were read out to the meeting. <u>Cllr. B Cooper proposed that invoices be paid. Seconded Cllr. Ferrier. Unanimously agreed.</u> Income received was noted.</p>	
16	<p><u>Correspondence</u> - the report was noted</p> <p><u>Finale</u></p> <p>The Deputy Mayor noted that the next meeting of Shipston Town Council will be held on Monday March 12th, 2018 in New Clark House commencing at 7.00 pm. The Deputy Mayor thanked press and public for their attendance and closed the meeting at 9.05 pm.</p> <p>Signed..... Date.....</p> <p>Councillor Dan Scobie Town Mayor, Shipston on Stour Town Council</p>	